

Crawford County Board of Commissioners is currently seeking a Building Maintenance Worker. This person must be a responsible person who will assist in the day to day operations of the county buildings. Duties will consist of but not limited to: Replacing ballast and bulbs, checking and replacing A/C filters, provide maintenance of building interior and exterior surfaces including drywall repair, plastering, painting, and plumbing, and picking up and delivering general supplies. This is a full time position. Salary will range from \$13.00 to \$15.00 based on knowledge and experience. Applicants will be required to pass a background check. Applications can be obtained on the county website at [www.crawfordcountyga.org](http://www.crawfordcountyga.org) or the County Commissioners' office located at 640 GA Hwy 128, Roberta, Georgia 31078. You may drop applications off at the Administration Office located at 640 GA Hwy 128 or mail to Crawford County Board of Commissioners, P.O. Box 1059 Roberta, Georgia 31078. All applications must be completed and received by September 17, 2021 at 5:00p.m.

Crawford County Board of Commissioners is an Equal Opportunity Employer.

**Crawford County Commissioner Office  
Criminal History Release Form**

Name

Last \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_

Race \_\_\_\_\_ Sex \_\_\_\_\_ Date of Birth \_\_\_\_\_ Social Security Number \_\_\_\_\_

I hereby authorize a member of the Crawford County Commissioner Office to conduct a search of my Criminal history in any local or state file for employment purposes and swear of affirm that the information furnished in this release is true and accurate. I further authorize that any information disclosed in this search may be released in accordance with Georgia Law.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Notary

\_\_\_\_\_  
Date

My Commissioner Expires \_\_\_\_\_

\_\_\_\_\_  
Official Use Only \_\_\_\_\_

\_\_\_\_\_  
Local Check

\_\_\_\_\_  
GCIC

\_\_\_\_\_  
NCIC Check Run Date

\_\_\_\_\_  
By

# Employment Application

- ✓ Please complete this application by typing or printing in ink. INCOMPLETE or UNSIGNED applications will not be considered.
- ✓ We are an equal opportunity employer. We do not discriminate on the basis of race, religion, color, sex, age, national origin, marital status, or disability.
- ✓ Do you need an accommodation to participate in the application or interview process? ☐ Yes ☐ No

Employer \_\_\_\_\_ Job Order # \_\_\_\_\_  
Job Title \_\_\_\_\_

## PERSONAL DATA

Name \_\_\_\_\_  
Present Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone ( ) \_\_\_\_\_ Message Phone ( ) \_\_\_\_\_ E-Mail Address \_\_\_\_\_  
Driver's License Operator ☐ CDL ☐ CDL Type \_\_\_\_\_ Endorsements \_\_\_\_\_  
Are you a Veteran of Military Service ☐ Yes ☐ No

## EDUCATION

High School Diploma or GED? ☐ Yes ☐ No Post Secondary Degree? ☐ AA ☐ BA ☐ MA ☐ Ph.D.  
Name of school beyond High School \_\_\_\_\_  
Training Length \_\_\_\_\_ Date Completed \_\_\_\_\_  
Major \_\_\_\_\_ Minor \_\_\_\_\_

## WORK EXPERIENCE (List most recent work experience first)

Company Name \_\_\_\_\_ Immediate Supervisor \_\_\_\_\_  
Complete Address \_\_\_\_\_  
Street / P.O. Box \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Job Title \_\_\_\_\_ Phone ( ) \_\_\_\_\_  
Job Description (duties, skills, equipment used) \_\_\_\_\_

Dates: From (mm/yy) \_\_\_\_ / \_\_\_\_ To (mm/yy) \_\_\_\_ / \_\_\_\_ Reason for leaving \_\_\_\_\_

## WORK EXPERIENCE

Company Name \_\_\_\_\_ Immediate Supervisor \_\_\_\_\_  
Complete Address \_\_\_\_\_  
Street / P.O. Box \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Job Title \_\_\_\_\_ Phone ( ) \_\_\_\_\_  
Job Description (duties, skills, equipment used) \_\_\_\_\_

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