

**THE REGULARLY SCHEDULED MEETING OF THE
CRAWFORD COUNTY BOARD OF COMMISSIONERS
TUESDAY, 17 FEBRUARY 2015**

**THE MEETING OF THE CRAWFORD COUNTY BOARD OF COMMISSIONERS
WAS CALLED TO ORDER AT 6:00 P.M.**

INVOCATION GIVEN BY MR. STERLING BRASWELL

AGENDA APPROVAL

Mr. Chapman asked for a motion to approve the agenda. Mr. Thomas made the motion to approve the agenda. Mr. Braswell seconded and the motion carried 4-0.

FIRST ON THE AGENDA

Approval of Minutes: 3 February 2015

Mr. Chapman asked for a motion to approve the minutes from the regularly scheduled meeting of 3 February 2015. Mr. Blasingame made the motion to approve the minutes. Mr. Braswell seconded and the motion carried 4-0.

SECOND ON THE AGENDA

Old Business: Courthouse/Sheriff Department Step Project – Update

Mr. Kelly presented the Board with plans to construct a side walk from the Sheriff's department to the Courthouse. He went on to say that the estimated cost of construction would be from \$16,000 - \$20,000. Mr. Kelly reminded the Board that the County budget had been amended a number of times this year. He stated this project is not funded and stated the Board may want to consider postponing the project until FY 16 in order to allocate the necessary funding.

Mr. Thomas stated the project was a safety issue. He went on to say that the County should consider requesting bids now. Once the bid amounts were determined the County could decide to delay the project or proceed.

Mr. Chapman agreed saying the necessity and safety concerns associated with the project may require the County to find the funding this year.

Mr. Thomas made a motion to put the project out for bid and decide on how to proceed once the bid amounts were determined. Mr. Brasewell seconded and the motion carried 4-0.

THIRD ON THE AGENDA

New Business: County Road Damage – Culvert Pipe Replacement (Discussion)

This item was inadvertently overlooked by the Board. It will be added to the next regularly scheduled meeting of the Board of Commissioners.

New Business: Transfer Station/Inert Landfill – Discussion

Mr. Kelly stated the Transfer Station and the inert landfill does not have a written policy to govern the operations. He went on to say that the Transfer Station accepts common household waste, white goods (appliances), and brown goods (Sofas, furniture). The County's inert pit accepts items such as tree limbs, stumps, and yard clippings.

Mr. Kelly was concerned that the sites might be used for commercial purposes. He requested the Board to consider allowing his office to create a policy to address those concerns and any others the Board deemed important.

There was much to discussion as to allowing or not allowing commercial waste. Mr. Chapman stated that perhaps there could be some mechanism to charge contractors and allow for the waste to be disposed at the transfer station.

After much discussion Mr. Chapman requested the County Manager engage the Regional Commission and request they assist in creating a policy for review.

New Business: CDBG 2013 – Update

Mr. Kelly updated the Board on the water extension CDBG project for Carl Sutton Road and Sara Hills subdivision. He went on to say that the water mains and fire hydrants have been installed and the contractor was starting to connect customers to the system.

Mr. Kelly stated there had been 67 sign-ups during the grant submission period. He went on to say that those customers were anticipated to generate approximately \$30,500.00 annually in water revenues. With the increase in customer base and the refinancing of the water debt the water enterprise should now be in the position to operate with an annual surplus.

The Board thanked Mr. Kelly for the update.

New Business: CDBG 2015 – Project Proposal

Mr. Kelly informed the Board that the County was eligible to apply for a \$500,000.00 Community Block Development Grant (CDBG) every two years. He suggested the Board

consider another water extension project and allow the Regional Commission to apply for the grant.

Mr. Cam Yearty (Regional Commission) stated the proposed area was located on the east side of the County along Jordan Road. He went on to say that the residents were being surveyed in order to determine if the area would qualify. If the project does qualify approximately 60-70 residents could become water customers.

Mr. Kelly stated that in order for the grant to be competitive the County would need to add additional funding. He recommended the Board commit \$60,000.00 toward the project should it be selected.

Mr. Yearty stated if the Board did decide to pursue the grant it would need to enter into a "Memorandum of Intent" with the Regional Commission, approve a "Resolution of Crawford County" to apply for the CDBG, and approve a document authorizing the Regional Commission to submit the CDBG to the Georgia Department of Community Affairs (DCA) on behalf of Crawford County.

After some discussion Mr. Thomas made a motion to approve the request and enter into the agreements with the Regional Commission. Mr. Braswell seconded and the motion passed 4-0.

New Business: Visa/MasterCard – Water Department Update

Mr. Kelly informed the Board that the Water Enterprise was now accepting Visa, MasterCard, and Discover at the Administration Office for water payments. He went on to say that water customers could also pay online at crawfordcountyga.org.

New Business: Budget Amendment – Administration Office

Mr. Kelly reminded the Board that at its last meeting it had approved the certification of a new inert landfill site. He went on to say it would now be necessary to amend the Administration Budget to pay for those services. Mr. Kelly requested the following amendment:

ADMINISTRATION - 15100

| | | |
|---|----------------|--------------------|
| EXISTING INERT WASTE LANDFILL CLOSURE | | \$ 5,000.00 |
| PERMIT APPLICATION FOR NEW INERT LANDFILL | | \$36,000.00 |
| FIVE MONITORING WELLS | | \$ 7,500.00 |
| REQUIRED SURVEYS (IN HOUSE) | | <u>\$ 4,000.00</u> |
| PROFESSIONAL SERVICES | 52.1200 | \$52,500.00 |

NEED A MOTION TO INCREASE THE ADMINISTRATION (PROFESSIONAL SERVICES) IN THE AMOUNT OF \$52,500.00

New Business: Inert Landfill – Certification (Minutes - 3 February 2015)

Mr. Kelly stated that due to new EPD regulations the current inert landfill located on Jackson Road was not in compliance, as the required records were not available, and would need to be closed. He went on to say that the new regulations had affected many rural counties causing many closures. Because of the impact of the loss of those inert landfills the EPD was allowing a one-time expedited permitting process that would allow those counties to permit a new site as long as it was on the same parcel as the old

site. The permit process would need to be completed by 1 June 2015. Mr. Kelly stated that Crawford County meets all the requirements to certify a new area within the boundaries of the current landfill site.

Mr. Kelly stated he had researched the possibility of burn pits, chippers, and paying to have inert debris hauled to a certified site out of the County. Those measures proved not to be cost effective and filled with liability issues.

Mr. Kelly stated that he had contacted three (3) engineering firms, recommended by the EPD, in order to obtain estimates on the cost to complete the permit and certification process. Based on those three (3) estimates Mr. Kelly recommended the Board consider allowing Hodges, Harbin, Newberry & Tribble to complete the permitting and certification process at a cost of \$48,500.00. He went on to say that the County surveyor would be required to resurvey the site as part of the permit process and that service would be an additional expenditure.

Mr. Kelly stated that due to the urgency and need for an inert site he requested the Board consider the exception portion (*Section h, Paragraph 1 – In emergency situation, otherwise affecting or potentially affecting the health, welfare, or popery of the County, or its occupants, the County Administrator, may in his or her discretion, authorize those actions necessary to prevent further immediate or imminent harm under the totality or the circumstances.*) of the County ordinance that provided for the purchasing of services. He requested the Board inter into an agreement with Hodges, Harbin, Newberry & Tribble without formally requesting bids.

There was much discussion as to how best to proceed. Mr. Chapman stated that since there were three (3) written estimates he was inclined to precede with the low estimate and by pass the bid process. Mr. Thomas was in agreement and put the request in the form of a motion. Mr. Braswell seconded and the motion carried 4-0

Mr. Thomas made the motion to approve the amendment. Mr. Braswell seconded and the motion carried 4-0.

New Business: Budget Amendment – Recreation Department

Mr. Kelly stated that earlier this year the baseball field dugout metal roofs were damaged due to high winds causing \$3435.78 worth of damage. He went on to say that an insurance claim had been filed and settled in the amount of \$2435.78. The \$1000.00 difference was the deductible amount. He requested the Board amend the Recreation Budget and the “other revenue” revenue line as follows:

RECREATION - 209

| | | | |
|-----------------|---------|--------------------------|------------|
| INCREASE BUDGET | 52.2200 | BASEBALL DOUGOUT REPAIRS | \$ 3435.78 |
| OTHER REVENUES | 38.3900 | INSURANCE SETTLEMENT | \$ 2435.78 |

REPAIR DUGOUTS DUE TO WIND STORM EVENT

Mr. Thomas made the motion to amend the budget and revenues as described. Mr. Blasingame seconded and the motion carried 4-0.

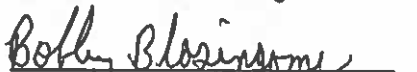
Adjourn:

There being no further business, Mr. Chapman asked for a motion to adjourn the 17 February 2015 meeting of the Board of Commissioners. Mr. Thomas made the motion, seconded by Mr. Braswell. Motion carried 4-0 and the Board adjourned at 6:27 p.m.

APPROVAL OF MINUTES

**THE REGULARLY SCHEDULED MEETING OF THE
CRAWFORD COUNTY BOARD OF COMMISSIONERS
TUESDAY, 17 FEBRUARY 2015**



Mr. Paul Chapman - Chairman


Mr. Blasingame - V. Chairman

OPEN SEAT


Mr. John Thomas


Mr. Sterling Braswell


Attest - County Manager

Reminder

Sign Transportation
Package For TRANSIS

**MEMORANDUM OF INTENT (MOI)
BETWEEN
THE MIDDLE GEORGIA REGIONAL COMMISSION
AND
CRAWFORD COUNTY**

This **MEMORANDUM OF INTENT** by and between the **Middle Georgia Regional Commission** (hereinafter referred to as the "MGRC") and **Crawford County** (hereinafter referred to as the "County") is subject to proper execution.

WHEREAS, the County requests the assistance of the MGRC in preparing and administering a 2015 "regular round" Community Development Block Grant (CDBG) application; and,

WHEREAS, Crawford County has identified the need for water infrastructure improvements and,

WHEREAS, the MGRC has the staff time and technical capability to provide this service; and,

WHEREAS, CDBG regulations allow for six percent of the grant award to be used for general administration for activities associated with the grant; and,

WHEREAS, if Crawford County utilizes the MGRC to administer the grant award, the County is exempt from the requirement to solicit RFQs for the administrative services; and,

NOW, THEREFORE, it is the Crawford County Board of Commissioner's intent to have the MGRC provide administrative services and to enter into a Memorandum of Agreement for the same upon any grant award.

Middle Georgia Regional Commission

Crawford County

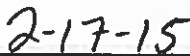
Charlie Westberry, Chairman



Paul Chapman - Chairman

Ralph Nix, Executive Director

Date:



Date:

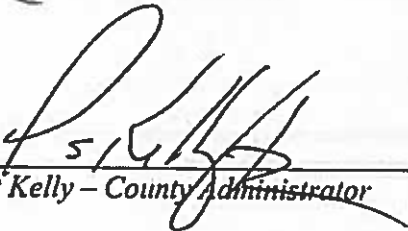
**AUTHORIZATION
FOR THE MIDDLE GEORGIA REGIONAL COMMISSION
TO SUBMIT A COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
APPLICATION TO THE GEORGIA DEPARTMENT OF COMMUNITY
AFFAIRS (DCA) ON BEHALF OF THE CRAWFORD COUNTY**

After reviewing the document that was attached, I hereby authorize the Middle Georgia Regional Commission to submit the application prepared on behalf of the county to the Department of Community Affairs (DCA) for 2015 Community Development Block Grant funding. The grant award will be in the amount of \$500,000 for water infrastructure improvements. As the lead applicant, the county has committed \$60,000 in match and leverage should it be awarded the grant. If the CDBG application is approved for funding, the Middle Georgia Regional Commission will also administer the grant on behalf of the county.



Paul Chapman - Chairman, Board of Commissioners

2-17-15
Date



Pat Kelly - County Administrator

2-17-15
Date

RESOLUTION OF CRAWFORD COUNTY

to apply for Community Development Block Grant funding

WHEREAS, at the regular meeting of Crawford County, held on February 17, 2015, a motion was made and duly seconded that the county agrees to submit an application for funding from the Georgia Department of Community Affairs under the Community Development Block Grant program for an amount of, up to \$500,000 for water infrastructure improvements; and

WHEREAS, the Chairman of the Board of Commissioners is hereby authorized to sign all documents pertinent to the Community Development Block Grant application; and

WHEREAS, discussion was held regarding a conflict of interest and was determined that none existed; and

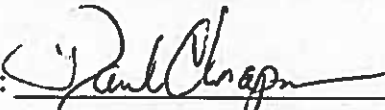
WHEREAS, the county commits to affirmatively furthering fair housing and certifies that it will analyze impediments to fair housing choice in Crawford County, take steps to overcome any identified impediments in efforts to promote fair housing for Crawford County residents; and

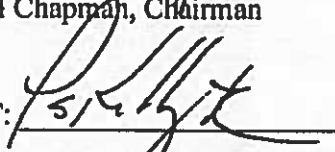
WHEREAS, the county will ensure that employment and other economic opportunities generated by CDBG funds shall, to the greatest extent feasible, and consistent with federal, state and local laws and regulations, be directed toward low and very low-income persons, particularly those who are recipients of government funding for housing and to business concerns which provide economic opportunities to low and very low-income persons in coordination with the Section 3 provisions of the Housing and Urban Redevelopment Act of 1968 – 24CFR Part 135; and

WHEREAS, the county affirms that no qualified individual with a disability shall, by reason of such disability, be excluded from the participation in or be denied the benefits of services, programs, or activities of a public entity, or be subjected to discrimination of any such entity as prescribed by law in the Americans with Disabilities Act and Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. 794, as amended; and

WHEREAS, the county further agrees that in the event the county's application is recommended for funding by the Department of Community Affairs, the county certifies and assures that it has the ability and intention to undertake this venture, including the provision of the match in the amount of \$60,000 as stated in the application for funding.

NOW THEREFORE BE IT RESOLVED that the county will move forward with due diligence to prepare, or have prepared, appropriate documentation required for a formal CDBG application to be submitted to the Department of Community Affairs by the April 1, 2015 deadline.

BY: 
Paul Chapman, Chairman

ATTEST: 
Pat Kelly, County Administrator

DATE: 2-17-15